

## RWAS Pre & Post Show Construction Safety Notice

### Construction (Design and Management) Regulations 2015

The safety of everyone working or otherwise attending our event is our priority. During our event build-up and pack down, these rules should be adhered to, to make the site as safe as possible.

#### Health & Safety

- You must wear a **high-vis** vest in the showground and parking areas if you are working during the build up to our events, there are a lot of vehicles, machinery and plant moving around. All appropriate **PPE** should be worn in accordance with the work being carried out, including safety boots, hard hats, safety glasses etc.
- You or your employer must carry out bespoke **risk assessments** for working at our events.
- **Risk assessments** must be submitted to the estate office before work commences.
- You must work in accordance with your risk assessments and method statements as well as industry standards and legal requirements.
- If any excavations or ground penetrations exceeding 250mm are required, **you are responsible** to check for underground services by using a CAT.
- **Accidents, incidents or near misses** MUST be reported to the Estate Office/Estate Manager by the person involved, manager or witness. Full details will be recorded at the Estate Office (see Appendix 1 Incident Reporting).
- Make sure you are familiar with **fire procedures** and equipment in the area. Do not tackle a fire unless it is safe to do so and you know how to use the equipment.
- Be aware of your surroundings, especially machinery and plant which will be moving around the showground.
- You must only work at height if it is essential, properly planned and safe to do so.
- If working at height is required it must have been fully risk assessed, with all staff briefed in using the correct equipment.



- Any machinery or plant operatives must have the **correct training and certification** for the machine and job they are doing, e.g. IPAF, CPCS, CITB etc. Copies of the appropriate cards or certificates must be handed in to the estate office before work commences, and checks will be carried out sporadically.

## **Road Safety**

- The speed limit on the showground is **5mph** – that is the **MAXIMUM**.
- Be alert at all times and **know what is around you**.
- Pedestrians and animals have the **right of way** at all times.
- Walk on footpaths or walkways where available.
- Where there are no footpaths or walk ways **walk on the RIGHT** of the road facing oncoming traffic and be aware of what is around you.
- Where there are no road markings **vehicles must be driven on the LEFT**.
- Do not use **mobile phones** when driving or operating machinery.
- Treat all **signs and road markings** as you would on the open road.
- Apply the **Highway Code** within the showground as you would on the open road.
- **Do not park** in areas where cones have been placed and do not remove cones to create space.
- **Do not park** at road junctions, corners or anywhere else you will create an obstruction.
- **No 'hitching a lift'** – only carry passengers if the vehicle is designed for it.
- Large goods vehicles must not be reversed without a 'banksman' or person nominated to keep watch to avoid any collisions.
- Please keep vehicles **OFF THE GRASS** unless it is absolutely necessary.
- Obey the **direction of traffic marshals, stewards and security staff**, and adhere to any one way systems which may be in place.
- We reserve the right to **remove or clamp** any vehicles which are parked in contravention with the above rules and you bring your vehicle onto our site on this understanding.

**REGULAR CHECKS TO ENSURE TRAFFIC AND HEALTH & SAFETY GUIDELINES ARE BEING ADHERED TO WILL BE CARRIED OUT AND ANY FAILURE TO ACCORD WITH THESE GUIDELINES COULD RESULT IN EXPULSION FROM SITE.**

## TELEPHONE NUMBERS

RWAS Head Office: 01982 553683

Checked 12.5.23 RP

