



RWAS Spring Festival/Gŵyl Wanwyn 17th – 18th May 2025

EXHIBITING IN THE FOOD HALL - Application Form

Demand is always high to exhibit in the Food Hall. Therefore, you will need to be aware of the factors which will help us prioritise your application. Please refer to the guidance notes and fill in your application with as much detail as possible.

Again this year, there will be an area dedicated to mobile catering but with a difference. The area will be branded as a Welsh Food Village (Gwledd / Feast). If you wish to participate then please fill in the appropriate application form. This can be in addition to exhibiting in the Food Hall, which will essentially remain as a retail area.

STAND HOLDER INFORMATION			
Company Name			
Contact Person			
Company Address			
		Post Code	
Tel No		Mobile No	
Email			
Website Address			

I wish to exhibit in the Food Hall at the 2025 Royal Welsh Spring Fair and agree to abide by the rules and regulations as set out in the Guidance Notes and Regulations available on the RWAS website.

Name(BLOCK CAPITALS)				
Signature		Date		

PRODUCTS
Please give brief details of the products available on your stand. Please specify if these include any unpasteurized ready to eat foods:

DOCUMENTATION (Please provide copies of all documents or your application will be rejected)	
Public Liability Insurance	Expiry Date:
Exact details from Food Standards Agency website: Hygiene Rating (3, 4 or 5): Business Name: Address: Business Type: Date inspected:	
Personal Alcohol License	Expiry Date:
Type of HACCP for this event e.g. SFBB, Safe Catering, Cook Safe, etc:	
Evidence that you have complied with the last inspection report by the Society's EHO (if applicable) and your own local EHO's inspection report.	

STAND REQUIREMENTS (Please indicate below) <i>Note: Stand will consist of a basic shell scheme, which does not include walls panels.</i>	No. Required	
Retail Stand – 3m x 2m @ £31.50 per sqm = £189.00 (Stands available in multiples of 3m)		
Corner Stand - add £55.00 per stand	YES	NO

ADDITIONAL REQUIREMENTS (Please indicate below)	No. Required	
Access to Electric Power – Up to 1KW - £50.00		
Access to Electric Power – Up to 3KW - £70.00		
Please provide a detailed list of electrical equipment:		
Electric – External Hook Up for Refrigeration - £55.00 per vehicle		
Furniture – Trestle Table - £10.00 per table		
Furniture – Chair - £5.00 per chair		
Individual Kitchen - £250.00 (NB this will include the provision of a sink unit. Should you require electricity in the kitchen please include your requirements in the section above.)		
Tickets/Passes – Additional Festival Single Day Pass - £14.00 (Tickets included within Stand Cost – 2 tickets per day for a single-fronted stand and 3 tickets per day for a corner stand.)		

COOKING (Please circle YES or NO)			
Will you be cooking on your stand?		YES	NO
Please provide details of what you will be preparing/cooking:			
Will you be supplying tasting samples from your stand? If so, please provide details below.		YES	NO
Please select the most appropriate category for your products.	Selling packaged food/drink only	YES	NO
	Unpackaged food/drink – Low/Medium Risk	YES	NO
	Unpackaged food/drink – High Risk	YES	NO
	Other (please specify) _____	YES	NO
Please specify your handwash arrangements for your stand. <i>(More information available on the Food Hall Guidance, if you are selling unpackaged or sampling products then you will require a teal unit.)</i>			

STORAGE (Please circle YES or NO)		
Do you require storage for ambient stock?	YES	NO

WI-FI (Please circle YES or NO)		
Do you require WI-FI for your stand? <i>There will be no additional charge for this.</i>	YES	NO

WEBSITE LISTING
Please provide a short description (approximately 20 words) of your company and its activities.

Please do not send any payment with your application form. Payment will be due on allocation of stand, at which time you will receive an invoice which must be paid by return.

Please ensure that you return this completed application by 1st March 2025:

Tel: 07773384569 Email: foodhall@rwas.co.uk