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Royal Welsh Show

22 - 25 July 2024

New Exhibitors Guide



Making an Application

Before completing your request for a stand please read through this document. This will give you information on the following:

- How to Apply
- Selection Criteria
- What Happens Next
- Tradestand Rates
- Electrical Charges
- Key Contacts



How to Apply

Please use the link either on our website or listed on this email where you will be asked to submit your expression of interest.

Selection criteria

- Relevance and quality of product.
- Balance of product categories within the Show.
- Geographical relevance.
- Previous behaviour at Shows
- Prompt payment of Show invoices.
- Permanent business address, and clear contact details.
- Photos of Stands or a quality website.
- Courteous, professional and friendly staff.

What Happens Next....

Returning Stand Allocation

The Royal Welsh Show is very popular event and we receive a high number of applications from exhibitors wishing to return year-on-year.

Returning exhibitors have until the closing date of 1st March 2024 to notify the Tradestand Department whether they wish to:

- Rebook and accept the same stand as 2023
- Request a change of size or location for 2024
- Not exhibit in 2024

New Stands

Once the above process has been completed we will then start to allocate spaces to new stands.

We will then contact you with a stand proposal.

Confirmation

If your expression of interest is successful, we will contact you with a proposal of a site we can offer you.

In order to secure your site, you will be required to accept the proposal within 14 days.

If we do not hear from you within 14 days (to accept or decline) the allocation will be cancelled.

If the space offered is unsuitable please return the 'offer of trade space' immediately. This will enable us to find you an alternative position if available.

Successful applicants will then be sent an invoice for the space which indicates that the stand has been confirmed.

Tradestand Options

The Royal Welsh Show stand space is split up into various areas. Trade space is allocated on a frontage x depth area calculation. Please pay attention to the minimum space you can book on the table below. All spaces are 'open space' and on grass (unless otherwise stated). Trade rental includes an allocation of passes per stand size.

Outdoor Spaces (on grass)	
Agricultural Machinery	£10.43 per square metre Minimum front 3m x 15m depth.
Agricultural Non Machinery	£10.43 per square metre Minimum front 3m x 7.5m depth.
Countryside Care	£10.43 per square metre Minimum front 3m x 6m depth.
Green Area	£23.60 per square metre Minimum front 3m x 6m depth.
Equine	£23.60 per square metre Minimum front 3m x 6m depth.
Forestry	£10.43 per square metre Minimum 3m front x 7.5m depth.
Horticulture	£10.43 per square metre Minimum front 3m x 6m depth.
Automotive Area	£23.60 per square metre Minimum front 3m x 16.75m depth.
Commercial Stands	£23.60 per square metre Minimum front 3m x 6m depth.
South Glamorgan Hall - Shell Scheme Units Indoor Space - Craft & Gifts Only (comes with WiFi and name-board)	
2.50m x 1.83m	£220.66 per unit
3.10m x 1.83m	£273.18 per unit
3.70m x 1.83m	£326.18 per unit
5.00m x 1.83m	£440.85 per unit
3.00m x 3.00m	£433.62 per unit
4.50m x 3.00m	£650.43 per unit



Electrical Services

Services such as water, electrics, extra tickets and passes can be ordered via your online account.

Electrics - Outside Space (price per connection excluding VAT)	
Single phase supplies (240volt) up to 3kw c/w:	
13 Amp single socket outlet (Internal Use Only)	£206.75
16 Amp 'Ceeform' socket outlet (Blue Socket, External)	£206.75
13 Amp double socket outlet (Max load 5kw) (Internal Use Only)	£308.00
32amp 'Ceeform' socket outlet (Blue Socket, External)	£313.71
63amp 'Ceeform' socket outlet (Blue Socket, External)	£664.49
Three phase supplies (415/240volt) c/w:	
(16 Amps per phase) 5 pin 'Ceeform' Red socket	£360.76
(32 Amps per phase) 5 pin 'Ceeform' Red socket	£697.27
(63 Amps per phase) 5 pin 'Ceeform' Red socket	£805.65
Lighting point supply c/w: (you must have a power Supply before you can order the below)	
Terminating with 1m lighting track c/w 2 spotlights	£176.10
Extra lighting track spot light	£18.50
Appliance Hire	
Standard Larder Refrigerator	£142.59
Water Boiler (10gal/3kw)	£80.57
Electrics - Inside Space	
Lighting point supply terminating with:	
Standard 100w spot light	£93.40
5 ft Fluorescent light	£93.40
Single phase (240volt) supply c/w:	
13 Amp single socket outlet up to 500w	£67.00
13 Amp single socket outlet up to 1000w	£93.40
13 Amp single socket outlet up to 3000w	£112.65

Water

Standpipe per connection - £95.00

Tickets & Passes

Free Issue 4 Day: Issued for the sole use of Exhibitors or any of the show staff on the following basis:

Areas up to 37 sq. metres	3 x event badges.
Areas up to 75 sq. metres	4 x event badges.
Areas up to 112 sq. metres	5 x event badges.
Areas up to 150 sq. metres	6 x event badges.
Areas up to 187. sq. metres	7 x event badges.
Areas up to 225 sq. metres	8 x event badges.
Areas up to 262 sq. metres	9 x event badges.
Areas up to 300 sq. metres	10 x event badges.
Areas up to 337 sq. metres	11 x event badges.
Areas up to 375 sq. metres	12 x event badges (Maximum issued)

Grass Cutting

We do not offer a grass cutting service but the grass will be cut as near to the show as possible.

Build Up and Breakdown

Build- up dates

The showground opens for set-up from Monday 15th July, 9am - 6pm daily until the 24th July when all stands must be set-up by midnight.

Breakdown -removal of stands, Thursday 25th July 2024

No part of a stand in the South Glamorgan Exhibition Hall, Food Hall or outside space may be closed or dismantled until 8.00 pm on the last day of the Show, the following vehicle movements will apply:

8.00 pm - 9.30 pm vehicles exit only.

9.30 pm - 10.00 pm entry for vehicles under 7.5 tons via Entrance D.

10.00 pm onwards - entry for large vehicles via Entrance D.

Exhibitors are not permitted to:

- Use aircraft for advertising.
- Use of drones.
- Selling or donating inflated or deflated balloons.
- The sale of Cap Guns, BB Guns, BB Gun ammunition, Laser Pens and Explosive Devices.
- Distribute Handbills outside the confines of your stand.
- To sell Chinese Air Lanterns.
- The raffle of live animals.
- To place advertising banners outside of your stand space.



Regulations

Please read the [Tradestand Application Notes](#) before submitting your expression of interest.

Trade applications will be accepted on the strict understanding that space or 'pitch' allocated is used solely for the display, promotion or sale of the items or services listed by the exhibitor on the application form. Exhibitors and stand personnel must conduct their business only within the space allocated to them.

Sub-letting

Exhibitors may not sub-let, part or share occupation of their assigned stand unless with the prior written approval of RWAS. The Exhibitor may share occupation of the stand with their companies that are in the group as the exhibitor or which are associated in business with the Exhibitor or for whom the Exhibitor acts as an agent. Any stand or building found to be infringing this rule will be asked to close down and cease trading.

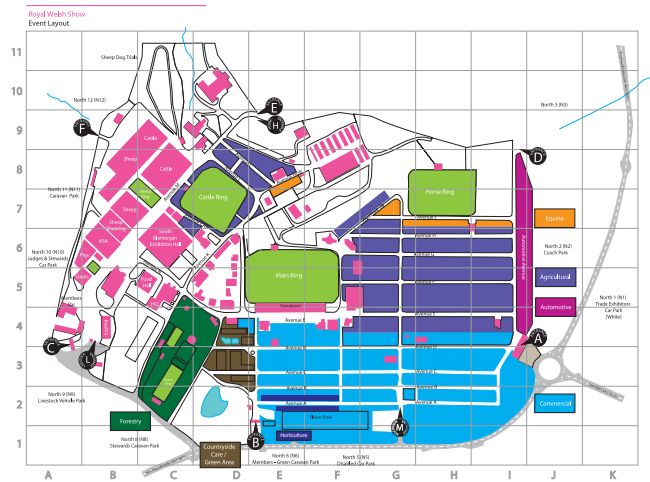
Stand Opening Time

Stands must be open for the four days
8.30 am to 7pm daily

Tradestands must be staffed at all times during Show opening hours.

Show Layout Map

A show layout plan can be found in the the Tradestand application notes



Key Show contacts

Tradestands

Tradestand Officer
E: tradestands@rwas.co.uk
T: 01982 554401

Reception

Main Office
E: requests@rwas.co.uk
T: 01982 553683



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